



*Ladies Auxiliary to the Veterans of Foreign Wars
of the United States
Department of Virginia*

GENERAL ORDER NO. 10

May 2006

Must be read by the Auxiliary Secretary at the first meeting following receipt before being filed for reference.

1. **ATTENTION AUXILIARY PRESIDENTS AND MEMBERS:** If your Auxiliary was unable to elect a President in April, and cannot do so at your May meeting, you must notify the Department President **immediately**.
2. **INSTALLATION WARRANTS:** Congratulations to all newly elected Presidents!
Presidents-Elect:
Please make sure that you received your Installation Warrant Request Form from the April General Orders. Have you, the **President-Elect**, sent the completed form to the Department Secretary, Susie DeShano, at 403 Lee Jackson Highway, Staunton, VA 24401? The Department Secretary will not send out an Installation Warrant until a request on the proper form is received from you the **President-Elect**. **YOU MUST HAVE THE WARRANT PRIOR TO INSTALLATION. No** warrant will be issued if an Auxiliary is not bonded or has outstanding audits. The Installation Warrant must be filled in properly and the proper section sent to the National Secretary-Treasurer, Celia Davis and to the Department Secretary Susie DeShano. It is the responsibility of the Installing Officer to mail the Warrant. If this is not done by your Installing Officer, your Auxiliary will not receive their Bond application nor will the Department Secretary have your Auxiliary information for the Department Roster.
3. **ATTENTION MEMBERS:** As of April 7, 2006 the Department of Virginia stands at **95.03%** in membership! We have a little farther to go to reach that 100% goal. Please do not give up yet! Let us show our Veterans that we are supporting them all the way and that our numbers do count in Washington DC. Virginia can **“GIT ER DONE”**.
4. **ATTENTION DISTRICT PRESIDENTS:** A District may endorse candidates; however, this action is **NOT** binding since Delegates are chosen to represent the Auxiliary at the Department Convention. The Delegates elected for the Department Convention may not be the same as those elected for the District. Therefore, they are not bound to a District endorsement.
5. **AUXILIARY PRESIDENTS AND MEMBERS:** In accordance with the National Bylaws, Section 306: “If a Delegate’s expenses are to be paid, a motion to do so shall be made before election. A paid Delegate is obligated to attend every business session of Conventions and make a report of same to her Auxiliary”.
6. **ATTENTION AUXILIARY SECRETARIES:** In accordance with the National Bylaws, Section 308: “The Auxiliary Secretary shall send the names of the Delegates and Alternates to the respective Secretary prior to the National, Department, District, or County Council Conventions”.

7. **INSTALLATIONS**: Auxiliary Officers shall be installed at a regular or special meeting held not less than twenty (20) days nor more than sixty (60) days prior to the convening of the Department Convention on Thursday, June 15, 2006. See Section 806A of the National Bylaws.
8. **ATTENTION AUXILIARY PRESIDENTS**: In accordance with the National Bylaws, Section 309: “Any Auxiliary in arrears for District or County Council dues shall be deprived of Auxiliary representation at those meetings or Conventions for which the dues are in arrears. Any Auxiliary in arrears for other financial obligations or supply money to National Headquarters, or failing to have the office of Treasurer bonded; failure to make quarterly audits and complying with Section 814A of the National Bylaws shall be deprived of Auxiliary representation on all levels. All rights shall be promptly restored upon proper adjustment of such deficiencies.” Please be sure that your Auxiliary is in compliance with the National Bylaws as we do not want any Auxiliary President or Auxiliary Delegate to be upset when they are not allowed to vote at our Department Convention in June.
9. **ATTENTION AUXILIARY PRESIDENTS**: All monies for Cancer Pins must be sent to our Department Treasurer Mary Smart, 13749 Mahoney Drive, Woodbridge, VA 22193, no later than **May 31, 2006**. All Cancer Pins must be returned to Department Cancer Chairman, Betty Gimble, 12604 Harbor Drive, Woodbridge, VA 22192 **IMMEDIATELY**.
10. **DEPARTMENT CONVENTION**: June 15-18, 2006 to be held at the Sheraton West, 6624 W. Broad Street Richmond, Virginia. Please make your reservations by calling 1-804-285-1234. Please refer to the Convention Schedule of Events enclosed with the General Orders.
11. **DEPARTMENT MEMORIAL SERVICE**: Will be held Thursday June 15, 2006. Auxiliary Chaplains, please be sure that you send a list of deceased members to the Department Chaplain Mary Profitt, 39 Papaw Road, Lexington, Virginia 24450. Our Chaplain must have this information in order for their names to be listed in the Convention Book.
12. **ATTENTION ALL MEMBERS**: A list of announced Candidates seeking office for the year 2006-2007 is enclosed with these General Orders.
13. **ATTENTION AUXILIARY PRESIDENTS, TREASURERS AND MEMBERS**: A last chance transmittal walk will be held during our Department Convention. This could be **your** chance to help make the Department of Virginia 100% in Membership. Don’t give up – because **“Support Equals Success”**. WE CAN DO THIS!
14. **ATTENTION AUXILIARY PRESIDENTS, TRESURERS AND MEMBERS**: The promotional material for the Early Bird Dues Parade during the Department Convention was included in April General Orders and also in this general order. The Early Bird Dues Parade is open to all Auxiliary Presidents-Elect whose Auxiliary has submitted renewals for **2007 continuous members**. Please keep in mind that the Early Bird Parade is for continuous members **only**.
15. **DISTRICT CONVENTION**: A list of District Conventions is enclosed. Districts will not have a Department Representative at the meeting. The Department Officers will be able to attend their own District Convention unless they are specifically requested to attend a meeting by the District President. If any District President would like to request a Representative, please contact me

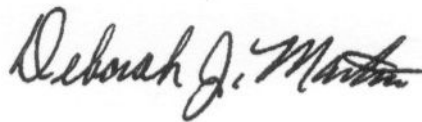
immediately to see if arrangements can be made to send a Representative to your District. Every effort will be made to honor your request. I hope that each District has a constructive and successful Convention.

16. **ATTENTION ALL MEMBERS:** Enclosed again, you will find a list of unaccounted-for Americans attached to units in Virginia during the Korean and Vietnam War. This is only a partial list of the missing. I have asked in the last few months for Auxiliaries to look at this list to see if any of the names are familiar to them or any one in their community. Since National President Sandy Germany has asked us to help in this project there have been some hits. Lets not let anymore of our **“HERO’S”** go unaccounted for. Please spread the word in your community and if there are any female family members willing to give a DNA sample have them call me at 1-434-985-7987 and I will get them in contact with the correct agency. Thank you for all of your help. The Department of Virginia is great.
17. **ATTENTION ALL MEMBERS:** Please visit the Ladies Auxiliary VFW Department website. Any member can read current or past General Orders, print a program report form, and check out pictures from events and meetings. Webmaster Susie DeShano has been busy updating the website so visit **YOUR** website today at www.vfwvaux.org

I would like to take this time to say **thank you** to all of the sisters of Virginia. It has been a honor to serve as your Department President. The love and support that you have shown to my line officers and me is amazing. Thank you for the love, respect and support that you show our Veterans and your fellow sisters on a daily basis. We have had a wonderful year and have accomplished a great deal. You, the members are the backbone of this organization and should be congratulated often for all of the lap robes, cookies, cakes, bake sales, garage sales, Buddy Poppy drives, dinners, cards, love, support, visits to the sick, care packages to the troops, bingo games and even a shoulder to cry on that you give without a second thought. It is hard to put into words what each one of you means to me, just know that I love you all and that being a member of the Ladies Auxiliary to the Veterans of Foreign Wars is an honor.

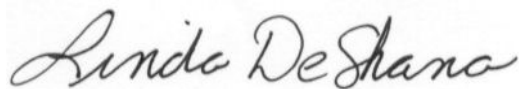
Please continue to work for our Veterans because **“From Sea to Shining Sea – Freedom is Not Free”**.

By order of:



Deborah J. Martin
Department President

Attest:



Linda DeShano
Department Secretary

District Conventions
May 2005

District	Date	Time	Meeting Location	Representative
1	May 21, 2006	11:00 a.m. Meeting	Post 4856 Exmore	No Department Representative
2	May 21, 2006	1:00 p.m. Lunch 2:00 p.m. Meeting	Post 4809 Norfolk	No Department Representative
3	May 6, 2006	1:00 p.m. Meeting Meal to follow	3 rd District Headquarters	No Department Representative
4	May 7, 2006	2:00 p.m. Meeting	Fort Pickett Officers Club Sponsored by Posts 5313, 7897 & 7819	No Department Representative
5	May 21, 2006	12:00 p.m. Meeting	Post 1115 Hillsville Sponsored by Post 7568	No Department Representative
6	May 7, 2006	2:00 p.m. Meeting Meal to follow	Bldg 76 Salem Medical Center Sponsored by Post 1841 Troutville	No Department Representative
7	May 21, 2006	11:00 a.m. Registration 11:30 a.m. Meeting 1:00 p.m. Lunch	Post 1860 Front Royal	No Department Representative
8	May 21, 2006	1:00 p.m. Meeting	Post 3103 Fredericksburg	No Department Representative
9	May 7, 2006	10:30 a.m. Registration 1:00 p.m. Meeting	Post 6000 Narrows	No Department Representative
10	May 21, 2006	1:00 p.m. Meeting	Post 1503 Dale City	No Department Representative
11	May 7, 2006	11:30 a.m. Lunch 1:00 p.m. Meeting	Post 632 Harrisonburg	No Department Representative
12	May 6, 2006	10:00 a.m. Registration 11:00 a.m. Meeting followed by lunch	Post 9600 Pound	No Department Representative
13	May 7, 2006	1:00 p.m. Meeting	Post 2044 Earlysville	No Department Representative

TENTATIVE
81st Annual Convention
Ladies Auxiliary VFW, Department of Virginia

Sheraton Richmond West

Convention Chairman – Pat Baldwin
 Co-Chairman – Mary Beal

Registration – Lorna Beaulieu
 Credentials– Patricia Jurgenson

<i>Date</i>	<u>EVENT/ACTIVITY</u>	<u>ROOM</u>
<u>Thursday, June 15, 2006</u>		
8:30 a.m. - 4:00 p.m.	Registration/Credentials	Ballroom Foyer
9:30 a.m. - 10:30 a.m.	Council of Administration Meeting	Ballroom B C D
10:30 a.m. - 10:45 a.m.	Convention Opening	Ballroom B C D
10:45 a.m. - 11:30 a.m.	State Officers Memorial Floor Practice	Ballroom B C D
2:30 p.m. - 4:00 p.m.	Ladies Auxiliary and VFW Memorial Services	Ballroom B C D
7:00 p.m. - 10:30 p.m.	Joint Presentation of Awards	Ballroom B C D
<i>Friday, June 16, 2006</i>		
8:30 a.m. - 11:00 a.m.	Registration/Credentials	Ballroom Foyer
9:00 a.m. - 11:00 a.m.	Joint Opening Session	Ballroom B C D
11:30 a.m. - 1:00 p.m.	Ladies Luncheon	Pavilion
1:30 p.m. - 4:00 p.m.	Registration/Credentials	Ballroom Foyer
1:15 p.m. - 1:45 p.m.	Flag Presentation Practice	Ballroom B C D
2:00 p.m. - 5:00 p.m.	<u>Business Session</u> (Presentation of PDPs, Convention Reports, and Early Bird Parade)	Ballroom B C D
5:00 p.m. - 7:00 p.m.	MOCA Meeting	Tidewater Room
9:00 p.m. - 12:00 p.m.	MOC Dance (location subject to change)	Regency Ballroom
<i>Saturday, June 17, 2006</i>		
7:30 a.m. - 8:30 a.m.	Past Department Presidents/Commanders Breakfast	Tidewater Room
8:30 a.m. - 2:00 p.m.	Registration/Credentials	Ballroom Foyer
9:00 a.m. - 1:00 p.m.	<u>Business Session</u> (Flag Presentation, National Representative, Nominations)	Ballroom B C D
1:30 p.m. - 3:00 p.m.	(School of Instructions) Secretaries Treasurers	Monticello A Monticello B
1:30 p.m. - 3:00 p.m.	2006-2007 Program Chairmen Meeting	Potomac Room
5:45 p.m. - 6:45 p.m.	Reception	Monticello
7:00 p.m. - 1:00 a.m.	Banquet/Dance (\$40.00)	Ballroom B C D
<i>Sunday, June 18, 2006</i>		
9:00 a.m. - 9:30 a.m.	Joint Devotional Service	Ballroom B C D
9:30 a.m. - 1:00 p.m.	<u>Business Session</u> (Elections, Installation)	Ballroom B C D
Council of Administration immediately following close of Convention		

Saturday Banquet/Dance - \$40.00 Advanced Registration only - due to State Headquarters by June 9, 2006. No dance tickets will be sold on Saturday night. No admittance to the banquet or dance without a ticket. Bottles are permitted.

TO: **All Members**
FROM: **Pat Baldwin, Department Convention Chairman** Phone: (434) 392-4630
Mary Beal, Co-Chairman **Phone: (804) 224-8485**

STATE CONVENTION INFORMATION

Room Reservations: Sheraton Richmond West Hotel, Richmond, VA. June 15-18, 2006. Make room reservations now direct with the hotel (804) 285-1234. Room Rate (Single/Double) is \$82.00 plus room tax. **CHECK-IN TIME IS 3:00 PM – PLEASE ARRANGE YOUR ARRIVAL ACCORDINGLY.**

Registration/Credentials: Registration and Credential tables will be located in the Ballroom Foyer Thursday through Saturday, June 15-18. Turn in your credentials as soon as possible on arrival at the hotel at Credentials Desk. **Patricia Jurgensen** is the **Credentials Chairman** (703) 273-2107. **Registration Fee – Advance** (postmarked by June 1, 2006) is **\$10.00**. At the hotel it will be **\$15.00**. **Lorna Beaulieu** is the **Registration Chairman** (757) 838-4588.

Ladies Luncheon : Friday, June 16th, 11:30 a.m. in the West Pavilion. Cost of the Luncheon is \$24.00. You should have received an Advance Registration and Department President's Luncheon form in the March/April/May General Orders. Use that form to register, reserve, select your choice entrée and send your contribution for President's Luncheon Gift. LUNCHEON TICKETS are by advance sale usually. We can only have 250 people in the room; tickets are limited to that number. Wear your **Buddy Poppy Hat** for the **Parade**. **Ellen Stogsdill**, Department Junior Vice President, is the **Luncheon Chairman** (757) 420-3733.

Presentation of District and Auxiliary Flags: SATURDAY, June 17th at the afternoon session of the Convention. **Phyllis Stokes, Patriotic Instructor** (757) 495-5675 will be giving you more information in the General Orders concerning the registration and presenting the flags. **PLEASE NOTE THE NEW DAY!!!!**

Cancer Raffle & Ways & Means: Tables will be located in the Ballroom Foyer, Thursday through Saturday, June 15-18. **Betty Gimble** is **Cancer Chairman** (703) 491-9249. **Debbie Whitmer** (540) 743-7459 is the **Ways & Means Chairman**.

Buddy Poppy Displays: Ballroom Foyer 8:00 am to 4:00 pm, Saturday, June 17th. **Peggy Boarman, Chairman** (757) 565-0032. Displays should be removed by 4:00 p.m. Please refer to the May G.O. for rules and regulations of the Buddy Poppy Displays.

Early Bird Parade: This will take place during the afternoon session on **FRIDAY**, June 16th. **Ines Kerch, Membership Chairman** (703) 790-8221. **PLEASE NOTE THE NEW DAY!!!!!!!**

Banquet/Dance Pre-registration: **VFW Virginia Headquarters** (540) 886-8112, has asked that all members who wish to attend the Banquet and Dance on Saturday night, June 18th, to pre-register. Return the form enclosed in your April and May General Orders, along with a check in the amount of **\$40.00** per person, to VFW VA HQ, 403 Lee Jackson Highway, Staunton, VA 24401.

Announcements During Convention: Any information concerning Caucus, Receptions, etc. must be in writing and given to the Department Secretary or to any Page, to be given to the Secretary. The rooms will be kept at a temperature that is suitable for a room of the size we will be in. Please dress in layers, i.e., jacket or sweater carried to the meeting.

Starbucks Counter: A fast Sandwich Lunch will be provided in the lobby area of the hotel between 11:15 am and 12:30 pm on Friday and Saturday. Cost: Sandwiches - \$3.50 (turkey, roast beef, or ham with cheese); Chips or Sodas - \$1.00; small Mixed Fruit Bowl - \$.75; Cookies or Brownies - \$.50 each. *(These prices are subject to change.)*

As you can see, there will be a lot of activity in and around the foyer; please be respectful at all times. You are able to hear through the doors. **Most of all have a great time at your 2006 Convention!**

PLEASE READ CAREFULLY...NOTE THE CHANGES...DON'T MISS A THING AT THE 2006 DEPARTMENT CONVENTION!!



ADVANCE REGISTRATION AND
DEPARTMENT PRESIDENT'S LUNCHEON

June 15-18, 2006 Department

CHANCE ON TWO (2) DRAWINGS IF YOU REGISTER IN ADVANCE

REGISTRATION DEADLINE: Must be postmarked by June 1, 2006

COMPLETE THE INFORMATION BELOW AND RETURN THIS FORM AND YOUR CHECK TO THE
REGISTRATION CHAIRMAN, LORNA C. BEAULIEU

NAME: _____

ADDRESS: _____

AUXILIARY NUMBER: _____

_____ \$10.00 Advance Registration for the 81st Department Convention

_____ \$24.00 Department President's Luncheon, Friday, June 16, 2006

Your choice of entrée, please circle one:

Grilled Chicken Breast w/Barbeque Glaze or Roasted Pork Loin w/Mushroom Gravy

_____ \$ Donation for gift to be presented to our Department President at her Luncheon

TOTAL AMOUNT ENCLOSED: \$ _____

MAKE CHECKS PAYABLE TO: **THE LADIES AUXILIARY VFW, DEPT. OF VA**

MAIL TO:

Lorna C. Beaulieu, Registration Chairman
828 Berkshire Terrace
Hampton, VA 23666-2155

Telephone #: (757) 838-4588
e-mail: Loberstercraver@aol.com

PLEASE NOTE

If you are sending more than one name for registration, be sure to submit a registration form for each attendee so that badges can be prepared, the meal choices can be accurately counted, and money received can be better tracked. Advance Registration and Luncheon Tickets must be picked up at the Ladies Auxiliary's Registration Desk at the Department Convention. The fee for registering at the Department Convention is \$15.00 – you can save \$5.00 by registering early. **Turn your Delegate Credentials in at the Credentials Desk at the Convention.**

THIS FORM MAY BE REPRODUCED

You are cordially invited to the
Department President's and Member's Luncheon
June 16, 2006, 11:30 a.m.
Sheraton Richmond West Pavilion

MENU

Grilled Chicken Breast (Barbeque Glaze)

Or

Roasted Pork Loin (Mushroom Gravy)

House Salad

Chef's Choice of Potato or Rice

Vegetable Medley

Southern Pecan Pie

Warm Rolls with Butter

Iced Tea, Iced Water, Regular or Decaffeinated
Coffee

\$24.00 per person

Choose Baked Chicken or Roasted Pork On the Registration Form.

Please come and join everyone at the annual luncheon for the Department President and Members! It is a chance to enjoy fun and fellowship with a delicious meal. As usual, there will be a Buddy Poppy Hat Parade so get started creating the best Buddy Poppy hat in Virginia. Check the Buddy Poppy Chairman's promotion for details and more information.

Seating is limited to 250 people so be sure to reserve your seats early! Fill out the Registration Form in this month's General Orders and send it to the Registration Chairman Lorna Beaulieu. Don't forget to choose ONE entrée either Grill Chicken Breast (Barbecue Glaze) or Roasted Pork Loin (Mushroom gravy).

Join us in showing President Debbie how much the Department appreciates her hard work.

I am requesting District Presidents to arrange to each bring (2) two centerpieces for our tables. The center pieces add tremendously festivities and need not to be limited to Buddy Poppy arrangements. The center pieces need to be delivered by 11:00 am on Friday, June 16, 2006. Would you please let me know if you will be able to bring them for the luncheon by May 25, 2006? My Phone Number is 757-420-3733 or my email is

ellenstogsdill@cox.net.

Ellen Stogsdill

Luncheon Chairman

March - April 2006

To: District Presidents

From: Ellen Stogsdill, Department Junior Vice President

**TABLE CENTERPIECES
DEPARTMENT PRESIDENT AND MEMBERS' LUNCHEON
FRIDAY JUNE 16, 2005**

Each Year at the State Convention a Luncheon is held in honor of our Department President. This year luncheon will be held on Friday, June 16, 2006 at 11:30 Hours, Sheraton Richmond West Pavilion. For the past several years, the District Presidents have provided the centerpieces for each table at the Luncheon. This has proved to be a great success. The hard work and the centerpieces that the District Presidents have provided have been deeply appreciated by the officers and members. The displays are lovely on the tables and each member has the opportunity to win a centerpiece to take home.

*As Luncheon Chairman, I am asking each District to bring TWO (2) centerpieces to this year's luncheon. If you would like to provide more than two, please do so. **MAY I COUNT ON YOU?** Would you please let me know if you will be able to bring them for the luncheon by May 25, 2006? My Phone Number is 757-420-3733 or my email is ellenstogsdill@cox.net.*

*There are many talented and creative women in our Districts. I am sure we will see many lovely centerpieces and that I can count on YOU to help make the President and Members Luncheon one that everyone will enjoy. Start thinking about ideas for the centerpieces - start looking for talented people in your Districts. **BRING YOUR DISPLAYS DIRECTLY** to the Pavilion, where the luncheon will be held, on Friday, June 16, 2006 at 11:00 Hours before the luncheon starts.*

***A SUGGESTION:** The centerpieces DO NOT have to consist of Buddy Poppies. The display can be a vase with real or artificial Daisies, our Department President Chosen Flower; a large candle inside a hurricane lamp; a wreath decorated with Debbie colors and theme; or your own centerpieces.*

*I am looking forward to seeing you and your creation on June 16th. **THANKS FOR ALL YOU DO FOR THIS DEPARTMENT. "Support Equal Success"***

Love Gift

For Department President Debbie

June 2006 Convention

To: All Auxiliaries of the Department of Virginia

During the past years, it has become customary to present our Department President with a "monetary" gift at the conclusion of the Department Convention on Sunday morning. This monetary gift allows her to purchase a gift of her choice to remember her year as our Department President.

This is simply a suggestion, not a requirement. We all know the long hours and the travel required of our Department President to complete her responsibilities and obligations. This love gift will show how much we respect and appreciate her devotion to our organization.

If your Auxiliary would care to make a donation, please send the check to:

*Mary Smart
Department Treasurer
13749 Mahoney Drive
Woodbridge, Virginia 22193*

Please make the check payable to: Ladies Auxiliary, Department of Virginia. Earmark the check: President's Convention Gift.

Thanks so very much. Your hard work and loyalty to our organization is appreciated, too!

*Becky Mason
Department Senior Vice President*



Photographer
will be
available for
pictures before
the banquet at
the State
Convention



Inquire with VFW registration desk for
photographers location

81st ANNUAL DEPARTMENT CONVENTION

JUNE 2006

CANDIDATES FOR ELECTION

The following sisters announce their candidacy for the elective office indicated at the June Department Convention and desire your support.

ELECTIVE OFFICE	CANDIDATE	MEMBER OF Auxiliary	District #
<i>PRESIDENT</i>	REBECCA MASON	10387, Petersburg	3
SENIOR VICE PRESIDENT	ELLEN STOGSDILL	392, Virginia Beach	2
JUNIOR VICE PRESIDENT	MARY PROFFITT	1499, Lexington	11
TREASURER	MARY SMART	7327, Springfield	10
CHAPLAIN	KATHLEEN BIRCH	9760, Berryville	7
CONDUCTRESS	BETTY GIMBLE	1503, Dale City	10
GUARD	JEAN HOINESS	4809, Norfolk	2

REFERENCE: BYLAWS LADIES AUXILIARY, ARTICLE VIII, OFFICERS

SEC. 801 – ELIGIBILITY. Any member in good standing in an Auxiliary shall be eligible to any office in the Auxiliary, County Council, District, Department, or the National Organization. No member shall hold two elective offices on the same level at the same time, but she may hold one elective and one or more appointive offices on that level. The one exception to this rule being that a Trustee may hold another elective or appointive office other than President, Secretary, or Treasurer.

Officers, elective or appointive, may hold office in a higher or lower body and such offices may be held concurrently. Exceptions to this rule are that a District President cannot hold an elective Department office.

SEC. 802 – ELECTIVE OFFICERS. *Department elective officers* shall include the *District Presidents* as elected by the Districts.

Dear Sisters:

January 28, 2006

It is with great pride that I submit the name of Jean Hoiness as a candidate for the Office of Department Guard. Jean joined the Harold Treakle Memorial Auxiliary 993, Portsmouth, Virginia in 1991 under the eligibility of her husband Mike, who is a Vietnam Veteran. Jean transferred to Tidewater Auxiliary 4809 in 1996.

She served as Secretary of 993 for two years and various other chairmanships while a member of Auxiliary 993. Jean has served as program chairman for various chairmanships while going through the chairs of the Auxiliary 993 and 4809. She was Auxiliary President at 4809 during the 2003-2004 year.

She was named Outstanding District President for 2001-2002. She has served as Deputy Chief of Staff, Junior Girl Chairman, Patriotic Instructor and other levels in her District. Jean has served as Department Chairman for Junior Girls, Special Projects for the Department. Through her efforts and materials as Junior Girls Chairman she earned Runner Up at the 2004 National Convention. At the present she is serving as the Department Youth Activities Chairman.

Jean retired from Civil Service in 1996, to be able to care and spend time with her husband while he recovered from double lung transplant. After his recovery she supported and travel with him as he went through the chairs of the Department of Virginia VFW. Jean's support to her husband during his illness is a true example of our organization commitment in the faithful execution of our duties at home, caring for our family first and the support to our veterans.

Jean willingness to serve our great organization in all capacities is readily apparent in her involvement at the District and Department.

Jean has held various offices and chairmanship on the Auxiliary, District and Department level. But she will tell you that the most important role that she has is being a member of this great organization and a mother and grandmother to her children and grandchildren.

Jean has the support of her family and Auxiliary in seeking this position. Please consider our candidate for her qualifications and experience; vote for Jean Hoiness at the June 2006 Convention.

Loyally,

Georgette Dausey
President Ladies Auxiliary to VFW Post 4809

AUXILIARY CHAPLAIN'S YEAR END REPORT

AUXILIARY # _____, DISTRICT # _____

Mail to: Mary Profitt, Chaplain
39 Papaw Road, Lexington, VA 24450

LIST MEMBERS OF YOUR AUXILIARY WHO HAVE PASSED AWAY SINCE JUNE 30, 2005. SINCE YOU MUST MAIL THIS FORM TO ME NO LATER THAN APRIL 15TH., SHOULD A DEATH OCCUR IN YOUR AUXILIARY AFTER THAT DATE, PLEASE CALL ME (COLLECT, IF NECESSARY) OR E-MAIL ME WITH THE DECEASED'S NAME AND DATE OF DEATH.

YOU MUST COMPLETE THIS FORM EVEN IF YOU PREVIOUSLY REPORTED THE DEATH TO ME IN ORDER FOR THE NAME TO BE INCLUDED IN THE MEMORIAL SERVICE AND YEAR END REPORT.

NAME OF DECEASED MEMBER
(PRINT NEATLY)

DATE OF DEATH

E-mail: profitspeace@ntelos.net or Telephone: (540) 463-6798 with information about deaths occurring after you mail this Year End Report Form.

AMERICANISM

Judy Lupole
1155 Sir George Circle
Virginia Beach, Va 23452
757-581-2702
luvdale8@cox.net

To: Dept President, PDP's, District Presidents, Auxiliary Presidents, Auxiliary Chairman and Members

This will be my last general orders and I have enjoyed this chair very much. I have received many reports from many auxiliaries and the way you have promoted Americanism is wonderful. I was very happy to see the classroom program carried out by a few of you. Please keep up the great work and remember "It's not a sin to be Patriotic and we should be very proud to be an American".

I have kept the list of Patriotic Holidays for the month of May and hope you will plan an activity on one of them.

Teach Children to be Patriotic

Visit classrooms, and don't forget private schools, Boy and Girl Scout troops, and Junior ROTC units. There are many classrooms that need to be visited by you and a veteran. Why not ask your child, grandchild, niece or nephew if you can come in and teach the class about the flag? You can order supplies from the Ladies Auxiliary Supply and VFW Emblem & Supply catalog. There are also contests and awards available from both of them.

Below are some upcoming Patriotic Holidays for you to Celebrate:

May 1- Loyalty Day-

Plan a program with your Post.

May 20- Armed Forces Day-

Recognize our troops with special events.

May 29- Memorial Day-

We must never forget the sacrifices of American's Veterans. Always remember to thank a Vet. Decorate graves with flags, remember to include the youth.

Reminder: The May activities will be reported in the 2006-2007 year. Why not get a head start???

I received many reports as we close the reporting year. I am sorry to see that there are a few auxiliaries that did not report and that mean they will not receive their banner. The list below is as of 31 March 2006.

District 1-960, 8252

District 2-WAY TO GO FIRST DISTRICT TO BE 100%

District 3-3125, 9224

District 4-622,637, 5313

District 5-WAY TO GO 100%

District 6-484, 1444, 7854

District 7-8613-**ONE MORE TO BE 100%**

District 8-1177-**ONE MORE TO BE 100%**

District 9- 7328

District 10- 7327

District 11-2424, 4204, 7814

District 12-1994, 3782, 10298

District 13- 10546, 10574

Loyally,

Judy Lupole

Department Chairman

BUDDY POPPY

MAY 2006

Peggy Boarman
17 Settlers Lane
Williamsburg, VA 23188
pboarman@cox.net

Sisters, this is my final promotion for the Buddy Poppy program. The reports and statistics are all in now and the judging will begin. I have had some marvelous reports and some really good ones. I was very pleased to get all your reports, no matter how much or how little. All but 11 auxiliaries reported this year. I know that even those eleven did something. It was their choice to report or not. Writing reports is not usually the most favorite thing you might want to do, but it is one of those necessary things. As it is with anything we do in life, there is the “number crunching” game. Thanks to each and everyone of you for the work you have done this past year with the Buddy Poppy program and to you that have reported it to me.

Now, it’s time to get your hat ready for the Hat Parade on June 16. That will be at the President’s luncheon. Use the theme of the National President, Sandy Germany and/or our own President Debbie. Or you may choose your own theme. Make it, bring it and wear it! It will be a fun time.

And put those arrangements together for the Buddy Poppy display contest to be held during the State Convention. I will have all the information for you at the meeting or at the Registration table *as to where and when* the judging will be held. The categories will be (1) Most original, (2) Most patriotic, (3) Most decorative and (4) Most number of poppies used. Remember that there must be at least one in the original condition, with the “tag” attached.

Best wishes to you and thanks for all your help this past year in telling the Buddy Poppy story. God bless you.

All Districts were 100% except District 4, 7, 11, 12 and 13. Congratulations to those with 100% and to the other 5, perhaps next year you will make it, also.

TO: District Presidents, Auxiliary Presidents, Patriotic Instructors and Auxiliary Members

FROM: Phyllis Stokes, Department Patriotic Instructor
1009 Grassland Court
Virginia Beach, VA 23462
pjsces@cox.net

FLAG PRESENTATION – JUNE CONVENTION

There will be a Presentation of Flags of the 2005-2006 District and Auxiliary Presidents with their Colors and Banners on Saturday afternoon, June 16, 2006.

The District President will lead her colors into the room, followed by the Auxiliary Presidents with their colors.

A registration sign-up sheet is in the April/May General Orders and will also be available at the Registration Desk. Please register your flags upon your arrival at the Convention – don't wait until Friday afternoon!

A practice session will be held on Friday, prior to the Flag Presentation on Saturday. If you plan to present your flags, please attend the practice session. This will ensure that the presentation of colors goes smoothly. Also, be prompt as there is limited time for the practice.

On the back of this flyer is a diagram for the flag presentation ceremony. Please study it for practice. Prior preparation will help ensure that the practice and actual ceremony are completed in an orderly manner.

When so ordered during the Business Session by the Department President, please leave the meeting room and quietly line up outside the room as quickly as possible. Please line up beginning with District 1 through District 13. All flags should be left in the meeting room against the wall until the closing of the Business Session for that day.

I encourage all Districts and Auxiliaries to bring their flags to the Convention. Together we can ensure that this will be an overwhelming success for Department President Debbie by lining both walls with the many flags that support the Department. I look forward to seeing each of you at the Convention

Loyally,

Phyllis Stokes, Patriotic Instructor

**Department of Virginia
Annual Convention
Flag Presentation Ceremony**

Pre-Registration

Auxiliary Name

Auxiliary Number

District Number

Mail to:
Phyllis Stokes
1009 Grassland Court
Virginia Beach, VA 23462

*In the Spirit of America --
We are the Champions of America's Cherished Heroes*

Above and Beyond The Power of Faith

April-May 2006

From: Ines Kerch, Membership Chairman
To: All Sisters in the Department of Virginia
Subject: 2007 Membership Kick Off and Early Bird Parade At Department Convention
Friday, June 16, 2006

Our 2006-2007 National President-Elect Linda Meader's theme is *In the Spirit of America, We are the Champions of America's Cherished Heroes* and Department President-Elect Becky Mason's is *Above and Beyond the Power of Faith*.

I am eagerly writing to invite you to participate in the 2007 Membership Kick Off with our Early Bird Parade on Friday, June 16, 2006!

National plans to mail the Treasurer's Kits to each Auxiliary Treasurer in May. If you don't receive yours, please contact Department Treasurer Mary Smart at 703-580-1169, or email [mlsmart@verizon.net].

In order to participate in the Early Bird Parade, each 2006-2007 Auxiliary President must have at least one regular member who paid their 2007 renewal dues that were received by the Department Treasurer. A citation will be issued to each eligible Auxiliary. However, **PRIZES** will be presented to a number of the **top Auxiliaries in each District** (pro-rated) with the **most paid up members**.

Remember, Sisters, *We are the Champions of America's Cherished Heroes* only so long as we continue. There is no continuing ... we cannot remain *Champions of Americas' Cherished Heroes* ... unless we **reinforce our membership ranks by replacing ourselves** at the frontline. Let each member accept this as our number one challenge this year!

A National 2006-2007 Recruiter Pin will be awarded to each Auxiliary, or VFW, member who recruits a new or reinstated member between July 1, 2006 and June 15, 2007. Also, names of these recruiters will be placed in a drawing for four (4) prizes of \$100 each. Why not let one of the winners be *you*?

Today is the time to reach *Above and Beyond the Power of Faith*! Today has arrived and we can no longer afford to delay doing what we must. Sisters, we can accomplish this, if we have faith and if remember what caused us to join the Auxiliary: the sacrifices and heroic actions of our loved ones in time of war.

There are a few Auxiliaries in our Department who always reach 100% every year based on their membership as of June 30. Some reach that goal early on and others as the year progresses. Yet other Auxiliaries miss their 100% altogether by a very *slim* margin. Ladies, this year you will want to be sure to:

1. Get 100% paid-up dues
2. Do it as early as possible and
3. Auxiliary Treasurers must mail 2007 dues to Dept. Treasurer Mary Smart by May 26 !!

Why?

Let me share with you that each Auxiliary who achieves 100% paid-up dues at our official Membership Kick Off at our Department Convention on Friday, will be **awarded \$100** by National Headquarters. And, Yes(!), Life Memberships can be counted! \$100 can be quite a godsend for many Auxiliaries and I know you won't want to miss this prize when it's something you'll get done anyway. Of course, these Auxiliaries will also receive a special award from the Department, TBA (To Be Announced).

Remember: Timing is everything!

Remember: Life Memberships can be counted !!

Your Auxiliary Treasurer must send in dues to our Department Treasurer Mary Smart by May 26, so Sister Mary can process them, report to me before the Convention, then she'll forward the dues to National Headquarters. (National must receive the dues from Sister Mary no later than August 10, 2006.) To see whether your Auxiliary has met the deadline, please note that Qualifying Auxiliaries will have their names on National Headquarters' Web Site.

For those who need a little more time, Auxiliaries who achieve 100% by November 30 will be awarded **\$50**; and Auxiliaries who achieve 100% by December 29 will receive **\$25**.

In addition to these monetary awards, our National President will issue a Citation to each Auxiliary who secured 100% by December 29, 2006.

Okay, Ladies. We know what we need to do. Now, it's time to roll up our sleeves, get on the phone, and contact all your Auxiliary Early Birds.

Godspeed ahead!!

Ines Kerch
Membership Chairman
2006-2007

HISTORIAN
"From Sea to Shinning Sea"
"Freedom is Not Free"

Lillie Chavis

65 Maple Drive, Verona, Va. 24482

To All: District Presidents, Auxiliary Presidents, Historians and Members:

Our National President,(Sandy Germany) Visited our Department and we enjoyed having her visit and showing her around some of our wonder area . She was really interested in the V WIL Leadership program at Mary Baldwin College in Staunton.

The year is about to come to an end for President Debbie but we can continue the legacy for year to come. Each District and Auxiliary can help make her a 100% reported. With your help and support, ("Support Equals Success") we can get there.. I have received some nice things and I thank those of you who have sent in your reports. So Point, click, develop and continue to send for we are looking for that 100%.. Those not reported are listed below.

Loyally

Lillie

District 1- 960,5500,6002,8252	56%
District 2-9382	83%
District 3-1426,3125,4639,8356,9224	58%
District 4-622,637,5313,7897,8048,8617	60%
District 5-4637	88%
District 6 -1264,1444	71%
District 7-2123,8613\	75%
District 8-1177	75%
District 9-9640	88%
District 10-1503	78%
District 11-1499,2424,3136,4204,7814,9480	50%
District 12-1994,3782,6975,9600,10298,10310	25%
District 13-1827,10546,10574	57%

Let's go, let's go, let's go.

Department of Virginia
Hospital & VAVS
May 2006

Robin Milewski
207 Coinjock Run
Yorktown, Virginia 23693

Phone: (757) 223-5763
E-mail: vmilewski@msn.com

Dear Sisters,

We have all worked very hard throughout this past year to provide assistance to our hospitalized veterans. Even though our year is coming to an end, we need to be ever mindful that our veterans still need us. I hope that we all will continue to sponsor events, such as picnics, bingos and celebrations for our veterans. Mother's Day, Memorial Day, Flag Day, Father's Day, and the Fourth of July are running at us full-steam ahead. These are all opportunities for celebration or remembrance and I hope that everyone has something special planned for our local hospitals, nursing homes and VA medical centers.

Let us be ever mindful that our veteran's still need our support throughout the entire year. Personal items, books, postage stamps, writing supplies, clothing (to include new under-things like socks, t-shirts and underwear) and more; are always needed to provide a veteran with basic necessities that we sometimes forget when thinking of how to help others. If you are in doubt as to what is needed – pick up the phone and call your VA Hospital Representative – they will all be very happy to hear from you and even happier to let you know the needs of their veterans.

The **Golden Age Games** are here!!! Volunteers are always needed and welcomed. I look forward to seeing many of you there! This is a national event and we will need many hands to lighten this load. Participants, donations and lots of volunteers will make this event the true success that we know it can be. Please send any monetary donations to the Department Treasurer, Mary Smart, and mark it for Golden Age Hospitality. Call for additional information, and we will steer you toward the volunteer staff at the VA in Hampton, Virginia.

As our National President, Sandy Germany has dedicated her year of service to our veterans with her theme "FROM SEA TO SHINING SEA, FREEDOM IS NOT FREE". I can't think of a better way to honor her efforts and our Veterans than by supporting our Hospital & VAVS programs.

Don't forget to drop me a line or **e-mail** about the wonderful projects our ladies are doing! Please remember that your creative ideas are shared and they encourage others. We all are working toward the same goal – *a better quality of life for all of our veterans.*

Robin Milewski
Hospital & VAVS Committee Chairman

“PATSY ANN” PO BOX 69 RICE VA 23966-0069 434-392-4630

Dear Mrs. B...

Mommy says that this will be my last visit for a little while. We are so lucky to be loved by so many people. I have had such a good time visiting with President Debbie and you and all the nice ladies from Virginia. Please remember all of us kids at the National Home in your prayers. I know that you all will always remember us with donations to the National Home whenever you can. Got to go now, it's time for lunch.

Love and kisses...

PATSY ANN

Dear Patsy Ann:

Thank you so much for coming to visit with us each month. We certainly enjoyed meeting you and your panda bear. You have helped the members here in Virginia learn so much about the VFW National Home for Children and the wonderful work it does providing a safe place for the children of our veterans.

Say hello to Miss Glenda, and Miss Carrie and all the other wonderful staff members. Be a good girl and do what you Mommy says and remember ... we love you and all the children at the National Home.

Love,

Miss Pat

Well Ladies, the year has come to a close. You have been so generous with your gifts and soup labels. A third van (a red one to go with the white and blue ones) will arrive in September. The new house will be dedicated in May 2006. There is an urgent need for help with the annual \$175,000+ grocery bill. The Nursery “extreme makeover” project has not met its goal. Can you help?

Thanks to all of you who became Life Members and to those who are participating in the Recurring Gift Program. Your response to "Patsy Ann" has been overwhelming and made my job as Department Chairman so much easier. I hope you all enjoyed her as much as I did.

All Auxiliaries have reported **except** the following: Auxiliary 5313 in District 4; Auxiliary 1177 in District 8; and Auxiliary 6975 in District 12. Auxiliary 2216 is 50¢ short; 8279 is 10¢ short and 10546 10¢. Auxiliaries 6002 and 3782 and 7814 reported but National doesn't show them having sent in their quota of 10¢ per member. It's not too late to send in your 10 cents per member to: Ladies Auxiliary VFW 10th Floor 406 W 34th Street Kansas City MO 64111. Mark you check Health & Happiness Fund.

If you know someone who could benefit from the National Home please call the referral number, 1-800-851-0238. There is a world of information and resources available on the Home's Web site, www.vfwnationalhome.org.

Use the Giving Guide I included in each Auxiliary Chairman's packet at the beginning of the year to help you decide where you want your donation to go....remember the Home needs UNRESTRICTED FUNDS the most.

"From Sea to Shining Sea, Freedom is not Free". The National Home will continue to serve as a "living memorial to all veterans" with our help. Remember ... **"Support = Success"**.

REASON # 2 FOR SUPPORTING THE VFW NATIONAL HOME FOR CHILDREN

THE VFW NATIONAL HOME FOR CHILDREN IS A COMMUNITY OF "PROMISES KEPT"

REASON # 1 FOR SUPPORTING THE VFW NATIONAL HOME FOR CHILDREN

IF NOT ME...THEN WHO? THE RESPONSIBILITY RESTS SOLELY ON THE SHOULDERS OF THOSE OF US WHO "HONOR THE DEAD BY SERVING THE LIVING".

THANKS AGAIN FOR ALL YOUR HARD WORK, YOUR GENEROSITY AND ALL YOU DO FOR THE CHILDREN.

Pat Baldwin, Department Chairman

April 2006

Linda (Susie) DeShano
403 Lee Jackson Highway
Staunton, VA 24401
(540) 886-7756
susiedeshano@adelphia.net

April, 2006

Special Thank you from Joe Martin

Debbie and I would like to thank the Department, Posts, and Auxiliaries for the outpouring of flowers, love gifts and cards following the passing of my father, Don Martin. Your concern and prayers has been overwhelming and I can never thank all of you enough for helping me get through this. My Dad was a World War II Navy Veteran and a life member of the Veterans of Foreign Wars in New Castle, Indiana. Your kind thoughts and prayers are very much appreciated.

NEWAUXILIARY FOR THE DEPARTMENT OF VIRGINIA

Department President Debbie Martin announces that the Ladies Auxiliary VFW National has approved the charter application for:

Coeburn Ladies Auxiliary, VFW Post 8652, District 12

The Charter was approved by National President Sandy Germany on February 14, 2006 and permission was granted to institute the new Auxiliary. President Debbie congratulates Deputy Chief of Staff, District 12 Bessie Robinson for her success in forming this new Auxiliary.

Attention All Auxiliary Secretaries and Installing Officers

Following your Auxiliary Installation in May, please remember to send your **Report of Installation** to:

Section 2

Susie DeShano, Department Secretary
Ladies Auxiliary VFW VA
403 Lee Jackson Highway
Staunton, VA 24401

Section 3

Celia Davis, National Secretary/ Treasurer
Ladies Auxiliary VFW HQ
406 West 34th Street
Kansas City, MO 64111

Calendar Updates

- **The Golden Age Games** will be held in Hampton VA May 7-12, 2006.
- **The 2006 Department of Virginia Convention** will be held June 15-18 at the Sheraton Richmond West Hotel, 6624 West Broad Street, Richmond, VA. The phone number for reservations is 804-285-1234. The cost is \$85.00 per night and reservation must be made by May 15th for the group rate.

- **The 2006 National Convention** will be held August 26-31 in Reno, Nevada. The hotel will be the Reno Hilton, 2500 E. 2nd Street, Reno, NV 89595. The phone number is 1-800-648-5080. Reservations must be made by July 26th for the group rate.

Miscellaneous Information

- To those Ladies Auxiliary members who are to be installed as a 2006-2007 Officer at the Department Convention Installation Ceremony on June 18, 2006. If you are interested in purchasing the official Auxiliary uniform, you can order through the **Cintas Uniform Company**. The phone number is 1-800-864-3676. When you are connected to a sales rep., give them the National Ladies Auxiliary's uniform account number for reference: # 3653205. The sales rep will take your order and you may pay by credit card. Or you can go to the company's website www.cintas.com, you may also, go to the Ladies Auxiliary National website, www.ladiesauxvfw.com and click on the link for Cintas.
- **2006-2007 Monthly General Orders** may be purchased by any Auxiliary member for a fee of \$15 a year. This price is subject to change at the 2006 June Convention. Subscribers will receive packets beginning in August 2006 (which includes the roster and President's Handbook) and ends in May 2007. The member must get her check to the Department Treasurer prior to July 10th, to be included in the August mailing. Encourage your General Orders can be read and printed for free by going to the Ladies Auxiliary Department of Virginia website www.vfwvaaux.com

Convention Credentials

If you have received more than one Credential, it is because you possess more than one qualification for membership in the Convention Composition. In this case, you will receive a Credential for each. You have the option of registering in the qualification of your choice; however, you are requested to turn in **ALL** Credentials that are issued in your name

The Credentials Chairman will certainly appreciate it if you will register and turn in all your Credentials upon arrival at the Convention. The Registration fee must be paid if not paid previously. You must personally present your 2006 membership card (or life membership card) at the time of Convention Registration and personally register your Credentials at the Credentials desk.

Prompt registration allows the Credentials Chairman sufficient time to prepare an accurate count of eligible and registered voters as well as time to more carefully review all registered credentials before making the final Credentials Report on Sunday morning.

Remember, her final report must be given before any voting can take place and an accurate report will ensure a smoother tally of votes.

Enclosures

- District Convention Schedule
- Tentative Schedule of Convention Events
- Convention Chairmen's Information letter
- Department President's Luncheon Flyer
- Department President's Love Gift
- Advanced Convention Registration & Department President's Luncheon – mail to Registration Chairman Lorna Beaulieu
- Department VFW Convention Banquet and Dance Pre-Registration Form
- Early Bird Parade Info
- Pre-registration for Flag Presentation
- Letter of Candidacy for Department Guard
- Application for Installation Warrant-mail to Department Secretary, Susie DeShano
- District Convention Delegates and Alternates-mail to District Secretary
- Department Convention Delegates and Alternates- mail to Department Secretary, Susie DeShano
- National Convention Delegates and Alternates- mail to National Secretary after election at your June meeting
- Department Chaplain's Year-end Report-mail to Department Chaplain, Mary Proffitt
- Department Line Officers' Slate of Candidates for 2006-2007

March/April/May 2006

TO: Auxiliary Secretaries
FROM: Linda (Susie) DeShano, Department Secretary
SUBJECT: Warrants and Installation Reports for Auxiliaries
REFERENCE: Bylaws Sections 804A and 806A – Auxiliary

NOTE: Warrants are not necessary for District installations and Installation Reports are not provided.

Attached is an **Application for Installation Warrant**. Immediately following your elections at the regular meeting in April 2006, you are personally responsible for delivering this Application to the **Auxiliary President-elect**, including the current President if she is re-elected.

The **Auxiliary President-elect** is responsible for completing and mailing this Application to the Department Secretary. She is required to do this even though she may have been re-elected.

Upon receipt of the Application, the 3-part combination **Warrant and Installation Report Form** for installing Auxiliary Officers will be mailed to you as current Auxiliary Secretary. As Auxiliary Secretary you play an important role in providing accurate information on this form. This information is essential to National Headquarters and to the Department of Virginia! Based on your accurate input,

1. Your Auxiliary Officers will receive important communications and materials.
2. The Annual Dues you report will be referenced by Headquarters in the annual renewal notice mailed in October.
3. The Department Roster will be more useful.
4. Your Auxiliary President and Secretary will receive the Department's monthly General Orders and Program Promotions.

Once I receive the President-elect's Application for the Warrant and Installation Report, you will receive a letter outlining your duties and responsibilities in completing this form.

Thanks for taking care of this matter for the Department. Please call me if you have any questions.

Linda (Susie) DeShano, Secretary
Ladies Auxiliary VFW Virginia
403 Lee Jackson Highway
Staunton, VA 24401
(540) 886-7756

APPLICATION FOR WARRANT TO INSTALL OFFICERS

1. Auxiliary officers shall be installed at a regular or special meeting held not less than twenty (20) days nor more than sixty (60) days prior to the convening of the Department Convention, but shall not assume their duties until the Department President is installed, June 18, 2006. The Auxiliary President-elect will select the installing officer. Bylaws reference: Section 806A.
2. The Installation Warrant shall be mailed to the Auxiliary Secretary and the Auxiliary Secretary shall read it at the time of installation as set out in the Ritual. If, for any reason, the installation is not held on the date originally stated, the Department Secretary must be notified immediately.
3. National and Department dues must be paid to the Department Treasurer for at least ten (10) members for the current calendar year.
4. The Warrant is released by the Department Secretary upon receipt of the application below and determination that all above qualifications have been met.
5. No Auxiliary is permitted to install Officers without the proper Warrant.

**PLEASE PRINT ALL INFORMATION AND MAIL DIRECTLY TO THE
DEPARTMENT SECRETARY**

Linda (Susie) DeShano, Secretary
Ladies Auxiliary VFW Virginia
403 Lee Jackson Highway
Staunton, VA 24401

Date of Installation: _____, 2006 Location: _____

Name of Auxiliary: _____ Post # _____ District # _____

Name and Address of Auxiliary Secretary: _____

Name of Installing Officer: _____

Title of Installing Officer's Highest Office: _____
(At least Past Auxiliary President or one who has held a higher elective office)

NOTE: All Applications MUST be in the Department Secretary's Office by **April 30, 2006**. This will ensure that you receive your Installation Warrant in time for your May meeting.

DO NOT WRITE IN THIS SPACE . . . FOR DEPARTMENT USE ONLY

Date Application Received: _____, 2006

Date Warrant Mailed to Auxiliary Secretary: _____, 2006



*Ladies Auxiliary VFW
406 West 34th Street
Kansas City, Missouri 64111*

Your Auxiliary Installation Report is of Vital Importance

There must be an election and installation of officers every new fiscal year, even if the same officers are re-elected. The information recorded on the Report of Installation is entered into the computer system. All correspondence mailed from national and/or Department Headquarters to the Auxiliary President, Secretary or Treasurer is taken from the information provided on the installation report.

In order that you receive all important materials and correspondence from Department and National Headquarters you must complete and mail your Auxiliary Report of Installation in a timely manner.

*Treasurer's Kits
Bond Applications & Receipts
Monthly Maintenance Journal Report
Life Member per Capita Checks
Special Orders / Charters
Cancer Insurance Premiums
Health & Happiness Citations
Patriotic Art Citations
Anniversary Awards
Membership Awards
Supply Department Orders
Programs Manual
VFW Programs Material
National Convention Credentials*

ELECTION OF DELEGATES AND ALTERNATES – ALL LEVELS

National Bylaws

Article III, Section 303	DISTRICT CONVENTION
	Delegates and alternates to the District Convention shall be elected at a regular meeting of the Auxiliary held not less than 30 days prior to the District Convention.
	One (1) delegate and one (1) alternate for each 15 members or fraction thereof, in good standing, in the Auxiliary at the time of election.
	The term of office for which delegates are elected shall be for one year from date of election until the election of new delegates.
	The Auxiliary Secretary shall send the names of the delegates and alternates to the District Secretary prior to the District Convention.
Article III, Section 304	DEPARTMENT CONVENTION
	Delegates and alternates to the Department Convention shall be elected at a regular meeting of the Auxiliary held not less than 30 days prior to the Department Convention.
	One (1) delegate and one (1) alternate for each 30 members or fraction thereof, in good standing, in the Auxiliary at the time of election.
	The term of office for which delegates are elected shall be just for the Department Convention.
	The Auxiliary Secretary shall send the names of the delegates and alternates to the Department Secretary prior to the Department Convention.
Article III, Section 305	NATIONAL CONVENTION
	Delegates and alternates to the National Convention shall be elected at a regular meeting of the Auxiliary held not less than 30 days prior to the National Convention.
	One (1) delegate and one (1) alternate for each 50 members or fraction thereof, in good standing, in the Auxiliary at the time of election.
	The term of office for which delegates are elected shall be just for the National Convention.
	The Auxiliary Secretary shall send the names of the delegates and alternates to the National Secretary prior to the National Convention.

NOTE: If a delegate's expenses are to be paid, a motion to do so shall be made before the election of delegates begins. A paid delegate is obligated to attend every business session of the conventions and make a report of same to her Auxiliary.

Any Auxiliary who owes District dues shall be deprived of Auxiliary representation at all the District meetings, and the District Convention.

Any Auxiliary who owes for other financial obligations or supply money to National Headquarters; fails to have the Treasurer bonded; and/or fails to make quarterly audits shall be deprived of Auxiliary representation on all levels.

Auxiliary Secretary

